

LITTLE LIONS WALDORF DAYCARE & KINDERGARTEN
MONTHLY BOARD MEETING
Tuesday December 20, 2016
June's House

PRESENT: Lindsay Gaw-Martin, Laurie Mallon, June Gaw, Nicolas Bigaignon, Sandra Stewart, Stacey Landers-Ray

STAFF: Marilyn Grudniski

REGRETS:

1. Call to Order- Lindsay called the meeting to order at 7:09 p.m.
2. Calendar of the Soul – read by Marilyn
3. Adoption of the Agenda – addition of 9d) Waiving of Outstanding Bill
Moved by Nicolas, seconded by Stacey. Carried.
4. Conflict of Interest – none declared
5. Minutes of the November 15, 2016 meeting were reviewed and approved as circulated
6. Business Arising – nothing to report
7. Reports:
 - a. Treasurers Report – attached
 - b. PPP Meeting - minutes of November 21, 2016 meeting attached
 - c. CEO Report – attached.
8. Correspondence – none received
9. New Business
 - a. Privacy Officer – June and Laurie to research job descriptions and send to Marilyn so she can draft a job description. Hope to have this description completed by the AGM so a board member can be elected to the position.
 - b. Administration/Finance/Governance Workshop (AFG) June and Sandra attended the evening session, Marilyn and Stacey attended the day session. Evening session as informative. Daytime session focused more on the evaluation tool.

- c. Indigenous Learning Report – attached. Alanna has been excellent and hoping to secure funding so we can keep her for another contract. Current contract ends August of 2017.
- d. Waiving Fees – One of our families is experiencing medical issues and has a small outstanding fee owing to the daycare. Proposal to waive the outstanding balance.

Nicolas made a motion to waive outstanding balance owing for the C.F family. Seconded by June. Carried.

10.Policies/Procedures – Articles of Incorporation & By-Laws We were advised that our Articles and Objectives need to be separate from our By-Laws. Cynthia Cline our legal counsel is assisting in correcting this. We will incur some legal expenses related to this change. New Articles and Objectives will be completed by the AGM. Marilyn also inquired about future growth of Little Lions and whether a visioning session should be set up to consider future objectives. The board agreed this is something that should be considered for the new year.

11.Next Meeting: Thursday January 19, 2017. 6:30 p.m. at Clarke Site.

12.Meeting adjourned at 8:30 p.m.