

LITTLE LIONS WALDORF DAYCARE & KINDERGARTEN  
MONTHLY BOARD MEETING  
Tuesday November 15, 2016  
Clarke Street Site

PRESENT: June Gaw, Lindsay Gaw-Martin, Stacey Landers-Ray  
AVAILABLE BY TELEPHONE: Sandra Stewart, Laurie Mallon  
STAFF: Marilyn Grudniski  
REGRETS: Nicolas Bigaignon

1. Call to Order- Lindsay called the meeting to order at 7:15 p.m.
2. Calendar of the Soul – read by Marilyn
3. Addition of 9 (e) DSSAB funding (f) Remembrance Day, (g) Tapiola partnership, (h) Salaries (i) Social Responsibility Award, (j) Anniversary celebration. Adoption of the Agenda: Moved by June, seconded by Stacey. Carried.
4. Conflict of Interest – Stacey declared a conflict if wages would include supervisors.
5. Minutes of the October 13, 2016 meeting were reviewed, no errors noted. Approved as circulated.
6. Business Arising
  - a. Auction Suggestions for next year:
    - i. Try to get prizes sooner
    - ii. Runners must be told to enjoy the food but to please serve themselves on a plate
    - iii. Send a letter to businesses in the spring
    - iv. Send out basket suggestions the first week of September
    - v. Send out a reminder letter the first week of October
    - vi. Stress gift cards
    - vii. Supervisors will be told that each site has to sell a certain number of tickets
  - b. Lindsey did not get the email reminder about the AODA on-line training. Marilyn will follow up with Sandy.
  - c. Contracts are signed.
7. Reports:
  - a. Treasurers Report – June explained the new format for the monthly budget review which gives a more accurate picture of

each location. The format will still need to be tweaked. June will ask advice from the auditors in regards to the best way to show the breakdown, including each site's responsibility for the main office expenses.

- b. PPP Meeting - meeting to be scheduled in the coming week
- c. CEO Report – Presented

8. Correspondence:

- a. Resignation from Marcia Arpin accepted
- b. TBDSSAB letter regarding Whitefish closure. Marilyn sent a response saying that we are looking into the change to a full day program.

9. New Business

- a. RCMP – Approved. We will consider this as a donation.
- b. Marilyn presented the information from Yellow Pages with a number of options. **Moved by June that we have a Yellow Pages ad in colour with all sites listed and on-line presence for \$93.15/month. Seconded by Stacey. 4 in favour, 1 against. Passed.** Marilyn is to check that there is enough money allocated in the advertising budget for next year.
- c. New centre being built in Kingsway will increase the rent because now it is dedicated space. There is still no firm amount. Financial Officer has confirmed that we can manage an increase.
- d. **Motion #2016 – 4. The board decided to rescind the section of the motion in regards to the office staff.** Office staff members do not receive Wage Enhancement but will receive a Christmas bonus. Bonus allocations will go to the PPP.
- e. DSSAB flowed money this month as an enrolment incentive. Sites that have higher enrolment received more. The rural sites were given a 10% increase in the rural factor.
- f. Next year Little Lions will lay a wreath (\$25 each) at each Cenotaph. Two families will be asked to do this for us.
- g. Partnership to be explored with the RFDA at our Tapiola garden. Marilyn will get permission from the Finlandia Club and June will arrange to have this brought to the RFDA board meeting. We hope to double the size of the garden and get support through the RFDA. The daycare children will still harvest throughout the summer but the bulk of the food will be given to the RFDA for distribution.
- h. PPP will discuss salaries at the next meeting.
- i. Marilyn was chosen by Bay Credit Union to receive their Award for Social Responsibility. This will be awarded at the credit union

AGM on November 29 at the Italian Hall. There will be a \$500 cheque given to Little Lions for the Big Boreal Adventure.

- j. St Paul's 10<sup>th</sup> anniversary will be celebrated on January 31 from 5:30 – 7:30. This will be an open house for all former families of the centre. In preparation, the centre will be repainted over the Christmas holidays and if possible the floors will be refinished as well.

10.Policies/Procedures – Approved

11.Next Meeting: 6:00 Tuesday, December 13, 2016 at June's house

12.Meeting adjourned at 9:47 p.m.